XCELERATE TRAINING INSTITUTE

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INFORMATION TECHNOLOGY

SAP FICO End User

DURATION	LANGUAGE	FORMAT
5 days	English	Classroom / Online

Upcoming dates

Dates	Venue	Format	Fee
17 – 21 May 2027	Live online	Online (live)	€1,200
22 – 26 Nov 2027	Live online	Online (live)	€1,200
27 – 31 Dec 2027	Madrid	Classroom	€4,800

Register or ask a question

Online: staging.x8ti.com/course/sap-fico-end-user/

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SAP FICO End User

Introduction

This Course by Xcelerate Training Institutes is designed to equip users with the skills to operate SAP's Financial Accounting (FI) module. SAP FI is a system for recording and managing a company's financial transactions. The course will cover the core components of FI: General Ledger, Accounts Payable, Accounts Receivable, and Bank Accounting. Participants will learn how to input financial data, process transactions, and generate financial reports.

Learning Objectives

Upon completion of this course, participants will have a solid understanding of SAP FI and be able to perform various financial accounting tasks efficiently.

Training Methodology

This Course by Xcelerate Training Institutes should combine classroom instruction with hands-on exercises in a simulated environment. Trainers should focus on practical skills, guiding users through real-world scenarios like posting journal entries, managing accounts payable and receivable, and generating financial reports. The training should also emphasize understanding underlying business processes and how they are reflected in SAP. Regularly scheduled training sessions and easily accessible documentation can ensure ongoing learning and support.

Benefits for Your Organisation

SAP FICO offers a suite of benefits for your organization, including streamlined financial processes, improved data accuracy, enhanced decision-making capabilities, increased efficiency, reduced errors, better compliance, and real-time insights into your financial performance. This comprehensive solution empowers your organization to achieve greater financial control, transparency, and strategic agility.

Benefits for You

As an SAP FICO end user, you'll gain a comprehensive understanding of your company's financial landscape, streamlining processes, and making informed decisions. With SAP FICO, you'll effortlessly manage financial transactions, generate accurate reports, and analyze performance metrics. This powerful tool empowers you to optimize resource allocation, identify cost-saving opportunities, and ensure compliance with financial regulations.

Who Should Attend

This course is intended for individuals with a financial background seeking to master SAP FI.

Course Outline

General Ledger (GL)

- GL Fundamentals: Understanding the structure of general ledger accounts and performing basic accounting entries.

- GL Transactions: Processing various accounting transactions within the general ledger.
- GL Reporting: Generating financial reports based on general ledger data.

Accounts Payable (AP)

- AP Setup: Configuring vendor master data and other essential settings.
- AP Transactions: Managing invoice processing, payments, and vendor reconciliations.
- AP Advanced Topics: Handling advanced AP functions such as advance payments, automatic payments, and foreign currency transactions.
- AP Reporting: Generating reports related to accounts payable.

Accounts Receivable (AR)

- AR Setup: Configuring customer master data and necessary settings.
- AR Transactions: Processing customer invoices, payments, and credit memos.
- AR Reporting: Generating reports related to accounts receivable.

Bank Accounting (BL)

- Bank Setup: Configuring bank master data and related settings.
- Cash Management: Managing petty cash transactions through the cash journal.
- Bank Reconciliation: Reconciling bank statements with system records

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Registration Form

SAP FICO End User

Preferred dates: ..... Venue or online: .....

Duration: 5 days Language: .....

Please complete and email this form to us, or register online. We confirm your place and send the invoice within one working day.

Delegate information

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

Official email: ..... Personal email: .....

Company information

Company name: .....

Address: .....

City / country: ..... VAT / tax number: .....

Person responsible for training & development

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

Email: .....

Payment

☐ Please invoice me ☐ Please invoice my company

Signature: ..... Date: .....

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