XCELERATE TRAINING INSTITUTE

your learning & development partner

FUNDRAISING AND GRANTS MANAGEMENT

Grants Management Training Course

DURATION	LANGUAGE	FORMAT
5 days	English	Classroom / Online

Upcoming dates

Dates	Venue	Format	Fee
14 – 18 Jun 2027	Live online	Online (live)	€1,200
19 – 23 Jul 2027	Kuala Lumpur	Classroom	€3,600
20 – 24 Dec 2027	Live online	Online (live)	€1,200

Register or ask a question

Online: staging.x8ti.com/course/grants-management-training-course-2/

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Grants Management Training Course

Introduction

Grants are vital for funding various projects and initiatives. This course will teach you everything you need to know about securing and managing grants effectively.

You'll learn about different types of grants, how to write strong grant proposals, and the importance of monitoring and evaluating your projects. We'll also discuss how technology can help streamline the grant management process.

By the end of this course, you'll be well-prepared to successfully apply for and manage grants.

Learning Objectives

This course aims by Xceletare Training Institute to equip professionals with:

- In-depth knowledge of aid coordination
- Understanding of international aid organizations
- Expertise in key principles of aid coordination
- Ability to differentiate between aid types for effective management

Training Methodology

The training methodology for the course will depend on the specific needs and preferences of the participants. However, here are some common methods that could be used:

- Lectures: The instructor can present information to the participants through lectures. This is a good way to cover a lot of material in a short amount of time.
- Discussions: The instructor can facilitate discussions among the participants. This is a good way to get participants to share their thoughts and experiences, and to help them develop critical thinking skills.
- Case studies: The instructor can present case studies to the participants. This is a good way to help participants apply the concepts they have learned to real-world situations.
- Group work: The instructor can divide the participants into groups and assign them tasks. This is a good way to help participants develop teamwork and problem-solving skills.
- Role-playing: The instructor can have participants role-play different roles in a grant management or aid coordination scenario. This is a good way to help participants develop communication and negotiation skills.

The instructor may also use a combination of these methods, depending on the specific topics being covered and the learning objectives for the course.

Benefits for You

Effective grants management benefits both organizations and individuals. Organizations can improve reporting, ensure compliance, and stay updated on industry trends. Individuals gain expertise in grant management practices, understand the grant lifecycle, and can effectively navigate donor requirements.

Benefits For You

- Enhanced Understanding of Grants
- Improved Knowledge of Aid Coordination:
- Enhanced Ability to Process and Analyze Information:
- Increased Relevance and Applicability.

Who Should Attend

The course is designed for a wide range of professionals involved in grants management, including program managers, senior management, aid coordinators, financial officers, and those working in international aid organizations.

Course Outline

Basic Concepts

- Introduction to Grants Management
- Importance of effective grants management
- Different types of grants (e.g., project grants, capacity-building grants)
- Roles involved in grants management (e.g., grant writers, grant managers, grant evaluators)
- Understanding Grants
- Components of a grant proposal
- Grant agreements and terms
- Grant reporting requirements

Grants Lifecycle

- Inception
- Identifying grant opportunities
- Developing grant proposals
- Award
- Negotiation and acceptance of grant awards
- Grant implementation planning
- Monitoring and Evaluation
- Tracking progress and outcomes
- Conducting evaluations and assessments
- Closure
- Final reporting and documentation
- Grant closure procedures

Technology in Grants Management

- Grant management software
- Benefits and features of grant management systems
- Selection and implementation of appropriate software
- Data management and analysis

- Using technology for data collection, storage, and analysis
- Creating reports and dashboards
- Online collaboration tools
- Facilitating teamwork and communication among grant stakeholders

Aid Coordination

- Principles of aid coordination
- Harmonization, alignment, and coherence in aid delivery
- Country-led development and ownership
- Collaboration among aid agencies
- Building partnerships and networks
- Effective communication and coordination
- Role of international organizations
- The role of UN agencies, World Bank, and other international organizations in aid coordination

Aid Classification

- Purpose-based aid
- Development aid, humanitarian aid, emergency relief
- Terms-based aid
- Grants, loans, technical assistance
- Source-based aid
- Bilateral aid, multilateral aid, private aid
- Urgency-based aid
- Development aid, humanitarian aid, emergency relief

Foreign Aid

- Benefits of foreign aid
- Economic growth, poverty reduction, social development
- Challenges of foreign aid
- Aid dependency, corruption, effectiveness
- Effective foreign aid practices
- Conditionality, transparency, accountability

Obstacles to Coordination

- Common hurdles in aid coordination
- Bureaucracy, lack of trust, competing interests
- Addressing challenges
- Building trust and collaboration
- Improving communication and coordination
- Strengthening accountability and transparency

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Registration Form

Grants Management Training Course

Preferred dates: ..... Venue or online: .....

Duration: 5 days Language: .....

Please complete and email this form to us, or register online. We confirm your place and send the invoice within one working day.

Delegate information

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

Official email: ..... Personal email: .....

Company information

Company name: .....

Address: .....

City / country: ..... VAT / tax number: .....

Person responsible for training & development

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

Email: .....

Payment

☐ Please invoice me ☐ Please invoice my company

Signature: ..... Date: .....

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Register online
Open the course page