XCELERATE TRAINING INSTITUTE

your learning & development partner

HUMAN RESOURCES MANAGEMENT (HRM)

Knowledge Management Training Course

DURATION	LANGUAGE	FORMAT
5 days	English	Classroom / Online

Upcoming dates

Dates	Venue	Format	Fee
15 – 19 Mar 2027	Live online	Online (live)	€1,200
26 – 30 Apr 2027	Kuala Lumpur	Classroom	€4,800
27 Sep – 1 Oct 2027	Live online	Online (live)	€1,200

Register or ask a question

Online: staging.x8ti.com/course/knowledge-management-training-course-2/

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Knowledge Management Training Course

Introduction

Introduction

An organization’s data comes from its history and operations. Knowledge management is the process of making and sharing that knowledge and using it systematically for the benefit of the corporate.

A knowledge management system ensures that an organization’s knowledge domain never gets compromised either due to revenue or losses incurred, or continued growth of the organization itself, especially in this VUCA world.

A knowledge management strategy ensures that the knowledge assets remain protected and more importantly, consistent as the company continues to evolve.

Companies have now begun investing in data management systems and dedicated teams to protect their intellectual capital. By choosing to invest in this course, your organization would be able to gain a competitive edge in the marketplace.

This course on Knowledge Management by Xcelerate training institute will ensure that the relevant information remains with the organization in the VUCA world in the years to come. This will also provide the organization with the knowledge and skills to lead successful, real-world KM initiatives.

Learning Objectives

- Ensure that the company has complete and accurate information for easy and instant decision making at any point in time
- Ensure that all employees have a clear and common understanding of this function
- Prepares the company to be competitive in the ever-changing world of business
- Ensure Continual Effectiveness in the marketplace

Training Methodology

We at Xcelerate training institute, employ interactive discussions and presentation deck to impart learning. This is further augmented by the infusion of several management games, paper-pencil exercises, activities, role plays, videos, and robust practice sessions.

You also get an outlet to impregnate your ideas with other industry participants as well. We also provide flexible and blended formats to meet your requirements.

Benefits for Your Organization

- Create a Knowledge Management oriented vision for the corporate
- Incorporate Knowledge Management into the strategy of the organization
- Build an inter-mutual environment which promotes communication and innovation
- Transition to a learning-oriented organization by bringing it into day to day operations

- Ready to face the competition and challenges in the world of business
- Alleviate errors by the employees
- Provide same quality services to all the clients, and customers
- Reduction in the number of clients and customer complaints

Benefits for You

- Champion for the effectiveness of Knowledge Sharing
- Encourage an environment of Knowledge Sharing in the organization
- Help your organization maintain a competitive advantage
- Learn how to apply the practical tools and techniques for the business
- Improved efficiency and effectiveness
- Increased productivity

Target Audience

This course will add value to the following professionals:

- Chief Knowledge Officers (CKO)
- Knowledge Managers/Champions
- HR Professionals
- Project/Program Managers
- Quality Managers / Professionals
- Process Owners
- Process Champions
- OD Professionals
- Change Managers
- Professionals with no experience in any of the above fields can also take this up as a new career option

Course Outline

THE BASIC CONCEPTS OF KNOWLEDGE MANAGEMENT

- The elements of Knowledge
- Why Knowledge Management
- The life cycle/stages of Knowledge Management
- The role of a Knowledge Manager in the organization
- Understand who all would be responsible for this function
- Establishing the strategy and framework of Knowledge Management

CONTEXTUAL UNDERSTANDING OF THE KNOWLEDGE MANAGEMENT CYCLE

- Understand how knowledge gets created in the corporate
- Types of knowledge that gets created into the company
- Understand the implications of cultural and behavioral elements of Knowledge Management
- How to capture tacit knowledge?

- Developing a supportive environment for sharing knowledge
- How to over-ride the challenges
- Assess where your organization stands in terms of Knowledge Management
- Examine the gap of supply and demand

THE KNOWLEDGE REPOSITORY SYSTEM AND DATA HANDLING

- Understand Systems requirement to codify knowledge, testing and deployment
- Developing the required infrastructure to integrate the transfer and sharing of knowledge in the company’s culture, and structure
- Identify the process of auditing the knowledge function
- Forming the team for knowledge management
- Analysis of Data
- Data Mining

EVALUATION

- Creating the Dashboard of the knowledge management function
- Evaluating the effectiveness of the Knowledge Management function
- Understanding the ethical, legal and management issues involved
- Understanding the practices followed by the other corporate

CONTINUOUS LEARNING

- Capture and record the meaningful lessons learned
- Continuous Learning through Knowledge management
- The innovation in Knowledge Management

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Registration Form

Knowledge Management Training Course

Preferred dates: ..... Venue or online: .....

Duration: 5 days Language: .....

Please complete and email this form to us, or register online. We confirm your place and send the invoice within one working day.

Delegate information

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

Official email: ..... Personal email: .....

Company information

Company name: .....

Address: .....

City / country: ..... VAT / tax number: .....

Person responsible for training & development

Full name (Mr / Ms / Dr / Eng): .....

Position: ..... Telephone / mobile: .....

Email: .....

Payment

☐ Please invoice me ☐ Please invoice my company

Signature: ..... Date: .....

Call
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Email this form
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Register online
Open the course page